

**KERNVILLE-GLENEDEN BEACH-
LINCOLN BEACH WATER DISTRICT**

Regular Board Meeting
6595 Gleneden Beach Loop
July 11, 2024

OPENING

Called to order by Treasure Julie Shafer in lieu of President Stone. The meeting opened at 4:00 p.m.

ROLL CALL

Present in person were President Flurry Stone, Secretary Dave Mitchell, Commissioner Frank Covacevich, Treasurer Julie Shafer, Superintendent Mike Bauman, Superintendent in training Jeramy Price, Office Manager Danielle Eisenbarth, and Recording Secretary Nancy Noteboom. Vice-President John Grotvik and Eileen Eakins were present via Microsoft TEAMS. President Flurry Stone left after the nominations of new officers.

ITEMS FROM THE AUDIENCE

In the audience was resident Christine Lindahl who has interest in becoming a Board member.

Eileen Eakins with Northwest Local Government Legal Advisors LLC was in attendance to introduce herself as the District's new Attorney. She spoke about the leak policy that has been initiated. She also mentioned she will be reviewing all of the ordinances and resolutions to see if anything needs updating. If any of the Board has suggestions or requests, please let her know.

MINUTES OF PREVIOUS MEETING

A motion was made by Treasurer Shafer and seconded by Vice President Grotvik to approve the minutes of the June 13, 2024 meeting. All were in favor.

FINANCIAL

The Board reviewed the Financial Reports and the Superintendent in training reviewed payables. Office Manager Eisenbarth reviewed the Cash Status reports provided to the Board. A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to pay the bills. All were in favor.

A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to approve the SDC Analysis Year End Report for FY23/24 as submitted, a copy of which is attached hereto and by reference made a part of these minutes. All were in favor.

SUPERINTENDENT'S REPORT

Superintendent Bauman advised the Board that HD Fowler has scheduled to install the AMI System Collectors on August 8, 9, and 12th.

Superintendent Bauman advised the Board that we will be paying for the new truck tomorrow and will receive the bill of sale at that time. The truck is unassigned at the time of Board meeting.

Superintendent Bauman advised the Board that he received quotes for a new Trailer. Prices below:

- Kaufman: \$15,170.00
- Diamond K Sales: \$20,900.00
- Pape' Machinery: \$28,753.29

We will be issuing a purchase order to Kaufman on Monday, July 15th as this is the best choice for the District. All Borad members were in agreement.

Superintendent Bauman advised the Board that we have an appointment with Laura Johnson, Oregon DEQ on September 12th to talk about land acquisition for our Watershed. She is also a grant writer.

SUPERINTENDENT’S REPORT CONT’D

Superintendent Bauman advised the Board that the Pump Station in the Hills had a broken pipe, they had low pressure for a few days. This has been repaired.

Superintendent Bauman advised the Board that the Hydrant has been set with a new 6” line at the corner of Westwind and Wallace St.

Superintendent Bauman advised the Board of 2 Task Orders that need approval.

- Task order #5 - Chlorine Contact Time Study, cost of \$38,491.00 (\$40,000 budgeted). A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to approve Task order #5. All were in favor.
- Task order #6 – On Call Professional Services, cost of \$8,000.00. A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to approve Task order #6. All were in favor.

There was a brief discussion on the architectural plans for the new building. There have been some set backs as our property lines are tight, the shop is too close to Worldmark’s road. It sits 5’ back from the road and they would like to see it 20’ back. Rhododendron does not go through either. Capri Architecture is checking with the county on what can be done.

OLD BUSINESS

Office Manager Eisenbarth gave the Board a copy of the leak document Resolution for their review. The Resolution will be voted on at the August meeting.

NEW BUSINESS

Nomination of Officers Effective July 1, 2024

A motion was made by President Stone and seconded by Treasurer Shafer to nominate Commissioner Frank Covacevich as President for FY24/25 and to retain positions for Vice-President Grotvik, Treasurer Shafer, Secretary Mitchell. All were in favor. Officers are President Covacevich, Vice-President Grotvik, Treasurer Shafer, Secretary Mitchell, and Commissioner Stone.

Office Manager Eisenbarth advised the board that the budget documents have been submitted and accepted by the county.

ITEMS FROM COMMISSIONERS

Treasurer Shafer advised that she will be on her annual fishing trip in August so will not be in attendance at the next Board meeting.

ADJOURN

A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to adjourn the meeting. All were in favor and the meeting adjourned at 4:32 p.m.

Respectfully Submitted,



President



Secretary