

**KERNVILLE-GLENEDEN BEACH-
LINCOLN BEACH WATER DISTRICT**

Regular Board Meeting
6595 Gleneden Beach Loop
February 8, 2024

OPENING

President Flurry Stone opened the meeting at 4:00 p.m.

ROLL CALL

Present in person were President Flurry Stone, Vice-President John Grotvik, Secretary Dave Mitchell, Commissioner Frank Covacevich, Treasurer Julie Shafer, Superintendent Mike Bauman, Office Manager Danielle Eisenbarth, and Recording Secretary Nancy Noteboom.

ITEMS FROM THE AUDIENCE

None

MINUTES OF PREVIOUS MEETING

A motion was made by Commissioner Covacevich and seconded by Secretary Mitchell to approve the minutes of the January 11, 2024 meeting. All were in favor.

FINANCIAL

The Board reviewed the Financial Reports and the Superintendent reviewed payables. Office Manager Eisenbarth reviewed the Cash Status reports provided to the Board. A motion was made by Treasurer Shafer and seconded by Vice-President Grotvik to pay the bills. All were in favor.

SUPERINTENDENT'S REPORT

Superintendent Bauman updated the Board on the insurance claim for the road washout at The Bluffs in which there was road repair and tree removal expenses. The claim has been settled and we should be receiving a check in the amount of \$11,284.10 from Special Districts Insurance Services soon.

Superintendent Bauman spoke about the power outages we had the weekend of January 13th, which lasted for 3 days in some areas. The generators were put to use and ran great. We do need to think about purchasing a portable generator for The Bluffs pump station for future storms. This should be discussed in the special meeting regarding Capital projects and planning.

Superintendent Bauman advised the Board that the crew has been working on the meter replacement project since we've had some nice days the past 2 weeks. There are approximately 200 left to change out. Once the meters are completed, we will move on to the installation of the Collectors.

Superintendent Bauman advised the Board that we have posted the advertisement for the Senior Operator position. We hope to bring a new person on in April for this position. We will also be looking to hire a trainee crew member this fall. Jeremy Price has accepted the Superintendent position as of July 1, 2024. He is currently training with Superintendent Bauman and Office Manager Eisenbarth.

Superintendent Bauman advised the Board that he spoke with John Manca regarding Dr. Vinjamuri's property. John had a set of plans which was handed out to all Board members. If these look good, we'll schedule a time to walkthrough the building. Dr. Vinjamuri has expressed interest in renting out the back room for 5 years until his retirement. We also need to get a preliminary on remodeling both building options.

OLD BUSINESS

None

NEW BUSINESS

Adopt Budget Calendar FY 24/25

A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to adopt the Budget Calendar for fiscal year 2024/2025, a copy of which is attached hereto, and by reference made a part of these minutes. All were in favor.

Adopt Budget Officer FY 24/25

A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to appoint Superintendent Bauman as the Budget Officer for fiscal year 2024/2025. All were in favor.

President Stone reminded the Board that we need to schedule a special meeting so all members can be involved with discussions for the FY 24/25 Capital Projects. Office Manager Eisenbarth will email some dates so we can get this on the agenda.

ITEMS FROM COMMISSIONERS

Treasurer Shafer advised that she will be unavailable for the August meeting.

ADJOURN

A motion was made by Treasurer Shafer and seconded by Vice-President Grotvik to adjourn the meeting. All were in favor and the meeting adjourned at 4:20 p.m.

Respectfully Submitted,



President



Secretary

KERNVILLE-GLENEDEN BEACH-LINCOLN BEACH WATER DISTRICT

BUDGET CALENDAR 2024/2025

1. Adopt Budget Calendar, appoint Budget Officer 2-08-24
Fill any vacancies on Budget Committee
AT FEBRUARY BOARD MEETING
2. Prepare proposed Budget JAN/FEB/MAR24
DURING JAN, FEB and MAR
3. Publish 1st Notice of Budget Committee Meeting (**SEND**) 3-08-24
FIRST PART OF MARCH publish 3-15-24
(5-30 days before the meeting)
4. Publish 2nd notice of Budget Committee Meeting (**SEND**) 3-08-24
FIRST PART OF MARCH publish 3-22-24
(5-30 days before the meeting)
5. Budget Committee Meeting 4-11-24
Present Budget to Budget Committee
Approve the Budget or continue to May meeting
BUDGET MEETING **ONE HOUR PRIOR TO**
APRIL REGULAR BOARD MEETING
6. Second Budget Committee Meeting (**IF NEEDED**) 5-09-24
(adopt budget, if needed) publish twice
7. Publish Notice of Budget Hearing (**SEND**) 5-17-24
(5-30 days before the hearing) publish 5-24-24
8. Hold Budget Hearing (governing body) 6-13-24
JUNE REGULAR BOARD MEETING
Pass resolution (adopting budget, appropriate
funds and levy taxes)
9. Submit tax certification documents to Assessor 6-30-24
PRIOR TO JULY 15. Copy of completed
Budget to County Clerk PRIOR TO SEPTEMBER 30th 6-30-24