

KERNVILLE-GLENEDEN BEACH-
LINCOLN BEACH WATER DISTRICT

Regular Board Meeting
6595 Gleneden Beach Loop
November 13, 2025

OPENING

President Frank Covacevich opened the meeting at 4:00 p.m.

ROLL CALL

Present in person were President Frank Covacevich, Vice President John Grotvik, Treasurer Julie Shafer, Secretary Dave Mitchell, Commissioner Christine Lindahl, Superintendent Jeramy Price, Office Manager Danielle Eisenbarth and Recording Secretary Julie Goodrich.

ITEMS FROM THE AUDIENCE

None

MINUTES OF PREVIOUS MEETING

A motion was made by Vice President Grotvik and seconded by Treasurer Shafer to approve the minutes of the October 9, 2025, meeting. All were in favor.

FINANCIAL

The Board reviewed the Financial Reports and Superintendent Price reviewed payables.

Office Manager Eisenbarth asked the board if they had any questions about the Cash Status. No questions were presented by the board.

A motion was made by Treasurer Shafer and seconded by Vice-President Grotvik to pay the bills. All were in favor.

Office Manager Eisenbarth stated that the auditors had additional questions for her, but otherwise the audit is near completion.

SUPERINTENDENT'S REPORT

Superintendent Price advised the board that the filters at the treatment plant had been cleaned.

Superintendent Price provided an update on the remodel of the office building.

Superintendent Price stated that NW Natural Gas had broken a line on Azalea Street but it has been fixed.

Superintendent Price informed the board that a leak in a 2" line at Salishan had been repaired.

Superintendent Price asked the board for approval on the annual staff appreciation gift. Treasurer Shafer motioned to approve the gift for \$300. Commissioner Lindahl seconded the motion. All present voted in favor. The motion passed unanimously.

OLD BUSINESS

None

NEW BUSINESS

Approve Resolution 25-03 Updates to the Lincoln County Multi-Jurisdictional Natural Hazards Mitigation Plan

President Covacevich read Resolution 25-03, a Resolution Adopting the Gleneden Sanitary District Representation in the Updates to the Lincoln County Multi-Jurisdictional Natural Hazards Mitigation Plan, by title only. A motion was made by Treasurer Shafer and seconded by Vice-President Grotvik to approve Resolution 25-03, a copy of which is attached hereto, and by this reference made a part of these minutes. All present voted in favor. The motion passed unanimously.

Approve Resolution 25-04 Designating Registered Office and Registered Agent

President Covacevich read Resolution 25-04, a Resolution and Notice Designating a Registered Office and Registered Agent, by title only. A motion was made by Treasurer Shafer and seconded by Commissioner Lindahl to approve Resolution 25-04, a copy of which is attached hereto, and by this reference made a part of these minutes. All present voted in favor. The motion passed unanimously.


ITEMS FROM COMMISSIONERS

None

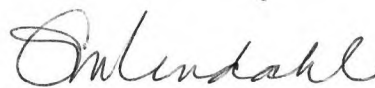
ADJOURN

A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to adjourn the meeting. All were in favor and the meeting adjourned at 4:14 p.m.

Respectfully Submitted,



President



Secretary

**KERNVILLE-GLENEDEN BEACH-LINCOLN BEACH WATER DISTRICT
RESOLUTION No. 25-03**

A Resolution Adopting the Kernville-Gleneden Beach-Lincoln Beach Water District Representation in the Updates to the Lincoln County Multi-Jurisdictional Natural Hazards Mitigation Plan

Whereas, the **Kernville-Gleneden Beach-Lincoln Beach Water District** recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

Whereas, an adopted Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

Whereas, the **Kernville-Gleneden Beach-Lincoln Beach Water District** has fully participated in the FEMA prescribed mitigation planning process to prepare the *Lincoln County, Multi-Jurisdictional Natural Hazards Mitigation Plan*, which has established a comprehensive, coordinated planning process to eliminate or minimize these vulnerabilities; and

Whereas, the **Kernville-Gleneden Beach-Lincoln Beach Water District** has identified natural hazard risks and prioritized a number of proposed actions and programs needed to mitigate the vulnerabilities of the **Kernville-Gleneden Beach-Lincoln Beach Water District** to the impacts of future disasters within the *Lincoln County, Multi-Jurisdictional Natural Hazards Mitigation Plan*; and

Whereas, these proposed projects and programs have been incorporated into the *Lincoln County, Multi-Jurisdictional Natural Hazards Mitigation Plan* that has been prepared and promulgated for consideration and implementation by the participating cities and special districts of Lincoln County; and

Whereas, the Oregon Department of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the *Lincoln County, Multi-Jurisdictional Natural Hazards Mitigation Plan* and pre-approved it contingent upon this official adoption of the participating governments and entities;

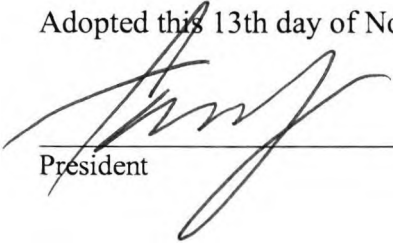
Whereas, the NHMP is in an on-going cycle of development and revision to improve its effectiveness; and

Whereas, Kernville-Gleneden Beach-Lincoln Beach Water District adopts the NHMP and directs the **District Superintendent** to develop, approve, and implement the mitigation strategies and any administrative changes to the NHMP.

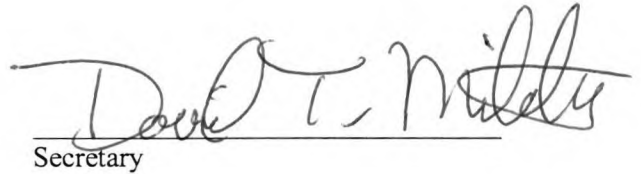
Now, therefore, be it resolved, that the **Kernville-Gleneden Beach-Lincoln Beach Water District** adopts *the Lincoln County Multi-Jurisdictional Natural Hazards Mitigation Plan* as an official plan; and

Be it further resolved, that the **Kernville-Gleneden Beach-Lincoln Beach Water District** will submit this Adoption Resolution to the Oregon Department of Emergency Management and Federal Emergency Management Agency, Region X officials to enable final approval of the *Lincoln County Multi-Jurisdictional Natural Hazards Mitigation Plan*.

Adopted this 13th day of November, 2025



President



Secretary

RESOLUTION NO. 25-04

A RESOLUTION AND NOTICE DESIGNATING A REGISTERED OFFICE AND REGISTERED AGENT

WHEREAS, the K-GB-LB Water District (“District”) is an Oregon special district formed under Oregon Revised Statutes (“ORS”) Chapter 198 and authorized under ORS Chapter 264; and

WHEREAS, ORS 198.340 requires a special district to designate a registered office and a registered agent where and upon whom any process, notice or demand required or permitted by law to be served upon the District may be served; and

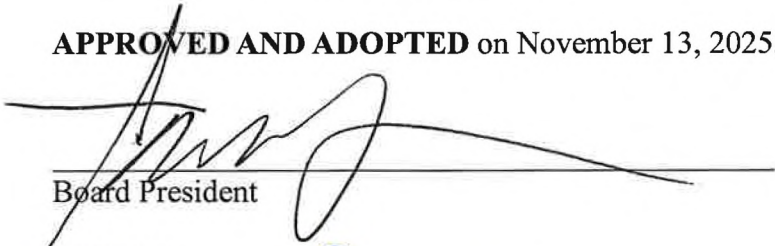
WHEREAS, the registered agent shall be an individual resident of Oregon whose address is identical with the registered office of the District, and the registered office may be, but need not be, the same as the place of business of the special district; and

WHEREAS, by resolution duly adopted by the District Board the District may establish or change its registered office or its registered agent, or both, upon filing with the office of the Secretary of State and county clerk of each county in which it is located a statement setting for the information provided in ORS 198.340, and such statement shall be subscribed and sworn to by the secretary, financial officer or chairperson of the District Board;

NOW, THEREFORE, the District’s Board of Commissioners hereby resolves as follows:

1. Jeramy Price shall be the District’s registered agent.
2. The District’s registered office shall be 6595 Gleneden Beach Loop, Gleneden Beach, OR 97388
3. As chairperson, the Board President shall sign and have notarized the statement attached hereto as Exhibit A and incorporated herein by this reference and shall cause a signed original of such statement to be filed with the Oregon Secretary of State, Archives Division, and the Lincoln County Clerk.

APPROVED AND ADOPTED on November 13, 2025.


Board President

ATTEST:


District Secretary

EXHIBIT A

NOTICE OF DESIGNATION OF SPECIAL DISTRICT REGISTERED OFFICE AND REGISTERED AGENT

I, FRANK COVACEVICH, am the (check one):

Board President Secretary Financial Officer of the K-GB-LB Water District, a municipal corporation, organized under the provisions of Oregon Revised Statutes (ORS) chapter 198 and authorized by ORS chapter 264. I hereby certify that:

1. Pursuant to a duly adopted resolution of the District, the registered office of this District is:

6595 Gleneden Beach Loop, Gleneden Beach, OR 97388

2. The registered agent in Oregon at such registered office is: *Jeremy Price.*

IN WITNESS WHEREOF, this District has caused this instrument to be executed in its name by the Board President Secretary Financial Officer of the District this 13th day of November, 2025.

K-GB-LB WATER DISTRICT

By: *[Signature]*

Its: Board President Secretary Financial Officer

STATE OF OREGON)

County of Lincoln)

Signed before me on *Nov 13*, 2025, by *Julie Goodrich*.



Julie Goodrich
Notary Public – Oregon
My commission expires: *July 23, 2029*

INSTRUCTIONS: A new form must be filed each time a change is made in either the registered agent or the registered office. There is no fee for filing this form. Send the signed form to: Secretary of State, Archives Division, 800 Summer Street, NE, Salem, OR 97301.

2 - RESOLUTION DESIGNATING REGISTERED OFFICE AND REGISTERED AGENT

